

**SPRING TERM 2025-26**

**MINUTES** of the meeting of the Governors of **Farnham Common Village School (FCVS)** held at the School and on Teams on **Wednesday 4<sup>th</sup> February 2026** at 6pm

**PRESENT:** Aman Kohli (AK) – **Vice Chair**  
David Masters (DM) – **Head**  
Juliet Wright (JW)  
Nicholas Jarrett (NJ)  
Lyndsey Marshall (LM)  
Michael Adigun (MA)  
Jane Hurst (JH)  
Michael Adigun (MA)  
Laura Jordan (LJ)  
Kate Churchouse (KC)

**IN ATTENDANCE:** Paul Treadwell (PT) – Clerk –via Zoom  
Luke Carter (LC)  
Eve – new governor

**ABSENT:** Jag Lall (JL) Apologies received and accepted

NB. Governors’ questions and/or comments are highlighted in *underlined italics* throughout these minutes.

	<b>ACTION</b>
<p><b>1 WELCOME AND APOLOGIES &amp; GOVERNOR APPOINTMENTS</b></p> <p><u>AK in the Chair</u></p> <p>All were welcomed to this <b>Spring Term 2025-26</b> FGB Meeting.</p> <p>Eve was formally welcomed and elected as a new governor.</p> <p>A number of governor roles were confirmed:</p> <ul style="list-style-type: none"><li>• <b>Eve was elected to be the EYFS Governor.</b></li><li>• <b>NJ was elected to be the Disadvantaged/PPG Governor</b></li></ul>	

<ul style="list-style-type: none"> <li>• <b>AK was elected to be the Chair of the EC.</b></li> </ul>	<b>ACTION</b>
<p><b>AK will discuss the Chair RC role with LC.</b></p>	<b>AK/LC</b>
<p>Governor Hub was updated with the above.</p>	
<p><i>All governor roles and job descriptions can be reviewed via NGA or the BEP Knowledge page.</i></p>	
<p><b>2 NOTIFICATION OF ANY OTHER URGENT BUSINESS</b></p>	
<p>No items were tabled for discussion under Any Other Urgent Business.</p>	
<p><b>3 DECLARATIONS OF INTEREST</b></p>	
<p>The following interests in items covered at this meeting were declared:</p>	
<ul style="list-style-type: none"> <li>• None.</li> </ul>	
<p><b>4 MINUTES AND MATTERS ARISING</b></p>	
<p><b>4.1 MINUTES</b></p>	
<p>The Minutes of the meeting held on <b>19 November 2025</b>, having been circulated, were confirmed as an accurate record.</p>	
<p><b>AK would mark the minutes as signed on Governor Hub.</b></p>	<b>AK</b>
<p>A signed copy of the minutes would be made available in school and/or on the school website.</p>	<b>Headteacher</b>
<p><b>4.2 MATTERS ARISING</b></p>	
<p>There were no outstanding matters arising from the minutes.</p>	
<p><b>5 STRATEGIC MANAGEMENT</b></p>	
<p><b>5.1 SPRING TERM REPORT OF THE HEADTEACHER AND GOVERNORS' QUESTIONS</b></p>	
<p>The Report of the Headteacher, having been circulated on Governor Hub, was received by governors.</p>	

The following matters arose from a discussion and scrutiny of the report and information circulated:

### **School Support**

*Governors will note that there is a lot of external support, advisors and validation happening with our schools. A number of Reports have been completed by these external stakeholders and they are on Governor Hub.*

*These include the White Knights English Hub (offering a 2 year phonics support), LA support from Andrew Kahn (he is in tomorrow) with the Infant School on Ofsted support and Roz Burch offering general support. Both Andrew and Roz are part of the RIG which also includes financial support from Cheryl.*

### **Early Years**

*Nursery numbers are really good for next year with most morning sessions having around 27 children booked in and afternoons around 21 children. We are still getting a few enquiries for additional spaces and will continue to accept new children. This should have a positive impact on Reception numbers.*

### **Teaching and Learning Focus**

*Q: Could you please highlight the focus?*

*A: In the **Infant School**, our **main focus has been in Reception and the quality of writing.***

*At the Juniors we have been working on **spellings** after phonics as well as **writing**. We also are looking at outcomes and the level of GDS.*

### **NOR**

*Mobility issues continue.*

*We now have 165 in Infants. That number is still a concern (with the financial impact noted) and we remain in discussion with the County Team. We have 229 in Juniors.*

### **Attendance**

*We continue, under our new Attendance Policy, to work robustly with all of these families to stress the importance of full school*

<p><i>attendance. We will continue to monitor this situation and we use home visits and a follow up system as part of our robust practices.</i></p>	<p><b>ACTION</b></p>
<p><b><i>We are at 95.7% for the Infant School and 94.7% for the Juniors although work with our PPG cohort (lower attendance results) and SEN continues.</i></b></p>	<p><b>Head</b></p>
<p><b><u>Action:</u> DM will add the IDSR Report (Nov 2025) to Governor Hub which highlights the attendance results for PPG/SEN and notes how they compare nationally.</b></p>	
<p><b><u>Data Reports</u></b></p>	
<p><i>We will not discuss this in detail tonight.</i></p>	<p><b>Head</b></p>
<p><b><u>Action:</u> We have only had one data collection point at the school and we will bring that presentation to the next EC meeting.</b></p>	
<p><b><u>Acorn Policy and Agreement</u> (carried forward from the RC).</b></p>	
<p><i>The above <b>Policy was agreed</b> and approval sought from the Governing Board on the price per hour. <b>£8.50 was agreed.</b></i></p>	
<p>The Head was thanked for the thorough Report and for the above highlights.</p>	
<p><b>5.2/ SEF/SDP</b></p>	
<p><b>5.3</b></p>	
<p><i>Both documents (V2) are on Governor Hub.</i></p>	
<p><i>We are continuing to align our strategy and to use these two documents which are in line with the new Ofsted Framework.</i></p>	
<p><b>5.4 BUDGET MONITORING/FINANCIAL ANALYSIS</b></p>	
<p><i>Our conversations with the Bucks County Team on our budget continue as we seek guidance and assistance.</i></p>	
<p><i>The latest Budget documents have just been added to Governor Hub for governors to review.</i></p>	
<p><b>6 DELEGATED REPORTS: COMMITTEES</b></p>	
<p><b>6.1 Resources Committee (RC)</b></p>	

**ACTION**

Governors noted that the RC had met on 280126 and the minutes are on Governor Hub.

**6.2**

**Education Committee**

Next Education Committee meeting date TBC.

**Head/AK/Clerk**

**7 DELEGATED REPORTS: GOVERNORS**

**7.1 REPORT OF THE VICE CHAIR**

The Chair had not taken any action under emergency or delegated powers.

*Nobody has stepped forward to be the new chair. I have suggested to Bucks Council that they need to bring someone in to be the new permanent Chair. In the meantime for future meetings, a Meeting Chair will run the FGB meetings.*

**7.2 REPORT OF THE SAFEGUARDING GOVERNOR**

The Head confirmed that the **Single Central Record** was up to date and that a **further check will be completed by the end of this term.**

**7.3 REPORT OF THE SEND GOVERNOR**

The SEND governor reported that:

The latest **SEND Annual Information Report (Sept 2025) is published on the school's website as required.**

**7.4 REPORT OF THE DEVELOPMENT GOVERNOR**

It was confirmed that *resources and training provision were available to the Governing Board for the academic year 2025/26.*

**7.5 REPORT OF THE PPG GOVERNOR**

It was noted that the **PPG Strategy & Impact Report is on the school website.**

**7.6 GOVERNOR VISITS/REPORTS**

It was noted that visits/reports will be completed this term including a Safeguarding visit.

**ACTION**

**8 NEW BUSINESS**

The following was noted:

**DfE Guidance: Attendance Comparison**

Governors noted this latest guidance.

**9 RECURRING ITEMS**

**9.1 POLICIES**

- None

**9.2 SCHOOL WEBSITE**

A check will be completed.

Head

**9.3 INSET DATES 2026-27**

Action: The Head to confirm 2026-27 Inset Days.

Head

**10 DATES AND TIMES OF FUTURE MEETINGS**

Dates and times of future FGB meetings:

- Summer Term FGB meeting TBC.

Head/AK/Clerk

**11 ANY OTHER URGENT BUSINESS**

- None.

**12 CONDUCT OF MEETING**

Governors confirmed that the meeting was conducted in an open manner and that all governors were invited to participate and contribute to discussions. It was confirmed that all members of the Governing Board would have access to these minutes **(with the exception of any Restricted Confidential Minutes).**

The meeting closed at 7.50pm

Signed ..... Date .....

INTERIM CHAIR

**PART II – CONFIDENTIAL MINUTES:**

**NONE**

**CIRCULATION LIST: ALL GOVERNORS**

Confidential MINUTES of the meeting of the Governors of <> School / Academy held at the School / Academy / Via <named platform> on <> 2024 at <> am / pm.

NONE

**ACTION**

Signed ..... Date .....

CHAIR

